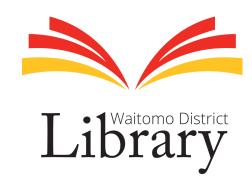## What can the App do?

- **Find information about our library such as: Opening hours, location, phone number, website and email address.**

- **Manage your account - Keep track of your checkouts, holds and charges. You can even renew your books!**

- **You can access our online databases, such as: Britannica Library, Who else writes like and Press reader.**

- **Scan ISBN Barcodes - Scan the barcode of a book to see if our library has it in our collection.**

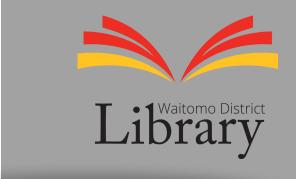- **Store your library card on your phone so you will never forget your card.**

Waitomo District Library

28 Taupiri Street, Te Kuiti

Phone: **(07) 878 1028**
Website: **waitomo.kotui.org.nz**
Email: **library@waitomo.govt.nz**
Facebook: **@WaitomoDistrictLibrary**

We are open:

Monday to Friday 10am - 5pm

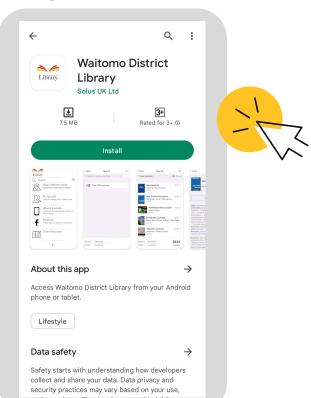# A GUIDE TO OUR WAITOMO DISTRICT LIBRARY APP

Getting the App:

Go to your devices app store
- Apple App Store
- Google Play store

Search <u>Waitomo District Library</u>

Select Install (it's free)

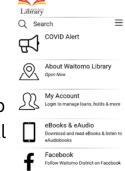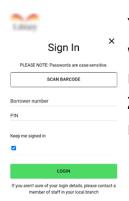Once downloaded open the app and sign in

Opening the App:

Once downloaded, open the app

You will then reach the home page

By pressing the 3 horizontal lines in the top right hand corner you will see the sign in tab.

You can either input your borrower number (which is the barcode number on your library card) or scan your card's barcode to sign in.

You will need to login in with your full library card number (starting with 225000), and your pin number or password.

You are now all signed in and ready to go!

Renewing your books:

From the home page select the 3 horizontal lines in the top right hand corner.

Select the loans tab. Here it will display your current loans and the date they are due will be displayed underneath.

At the top of the screen you will see a **RENEW ALL** button and a **SELECT** button.

If you wish to renew all your loans, choose RENEW ALL. If you only want to renew certain items, choose SELECT and then renew as necessary.